



Pradnya Niketan Education Society, Pune.

NAGESH KARAJAGI ORCHID COLLEGE OF ENGINEERING & TECHNOLOGY, SOLAPUR

NAAC Accredited, Approved by AICTE, New Delhi & Affiliated to DBATU, Lonere

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Date: 21/06/2022

CIRCULAR (IQAC Meeting)

All IQAC meeting is arranged on Tuesday 28/06/2022 at 3.30 p.m. The agenda of the meeting is as follows.


Agenda

1. Review of Action taken report of last IQAC meeting
2. Orientation for Newly Joined Faculty.
3. Training Requirement for newly Joined Faculty.
4. Counseling sessions in all the classes by Prof Mujawar.
5. Regarding Filing Patents.
6. Dept. Academic Calendar
7. Aakruti 2022 - National Level Design Contest.
8. FDP on Universal Human Values for Teaching & Non-Teaching Staff.

Copy to:

- 1) All IQAC Members.
- 2) IQAC circular file.

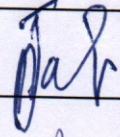
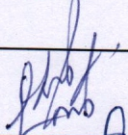
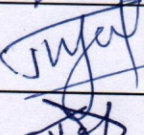
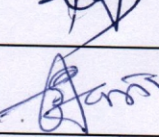
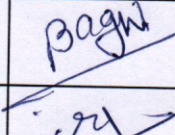
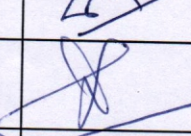
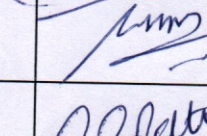
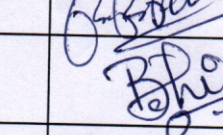
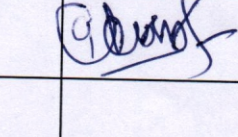
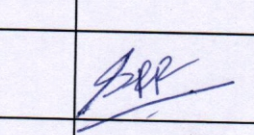
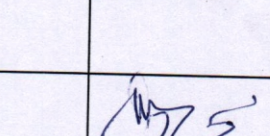
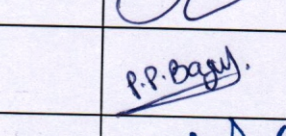

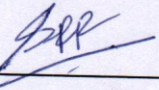
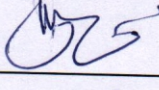
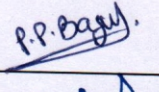



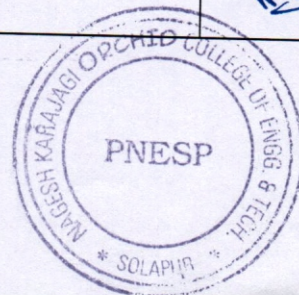

IQAC Co-Ordinator

IQAC Meeting Attendance

Date: 28/06/2022

Time: 03.30 p.m.

Sr. No.	Name of Staff	Designation	Signature
1.	Dr. J. B. Dafedar	Chairman	
2.	Mr. MayureshBodake	Member	
3.	Dr. B.K. Sonage	Co-ordinator IQAC	
4.	Prof. I.I. Mujawar	Member	
5.	Prof. S.D. Jadhav	Member	
6.	Dr. S.S. Jahagirdar	Member	
7.	Dr. V.V. Bag	Member	
8.	Dr. V.S. Shirwal	Member	
9.	Prof. S.S. Dhotre	Member	
10.	Dr. S.S. Metan	Member	
11.	Dr. R.R. Patil	Member	
12.	Dr. P.D. Bahirgonde	Member	
13.	Dr. V.K. Patki	Member	
14.	Mr. Mahesh Boramanikar	Member	
15.	Ms. RuchaShriram	Member	
16.	Mr. S.N. Gawali	Member	
17.	Mr. S.S. Shelke	Member	
18.	Ms. PradnyaBagul (T.Y. Mech.)	Member	
19.	Mr. Om Darak	Member	



Minutes of IQAC Meeting

Date: 28/06/2022

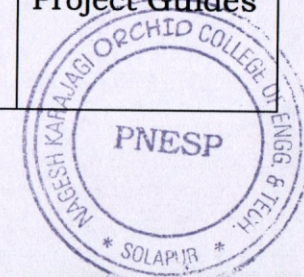
Time: 03.00 P.M.

Venue: Microsoft Teams App.

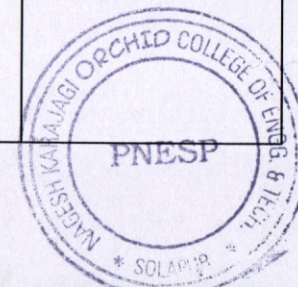
Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
1.	Action taken reports of last IQAC meeting	Review of action taken report on the issues discussed and approved by IQAC chairman	Immediate	IQAC Coordinator
2.	Orientation for Newly Joined Faculty	<ul style="list-style-type: none">For all newly joined faculty members the orientation program to be arranged at the beginning of each semester as follows.Principal to conduct first session on Institute Introduction and Best Practices.Dean Admin to conduct second session on Service rules & Performance Appraisal.Dean Academics to plan presentation on Academic Systems.Dean T&P to plan his presentation on Internship and T&P activities.All the above sessions to be recorded so that if any individual faculty member joins in between his/ her orientation will be conducted through recorded sessions.Every HOD to give their departmental presentation to the newly joined faculty members immediately after joining.	Beginning of Each Semester	Dean Admin, Dean Academics, Dean T&P and all HODs
3.	Training Requirement for newly Joined Faculty	<ul style="list-style-type: none">All newly joined faculty members to complete following three courses and training in the next two years. Without that their next increment not to be released.<ol style="list-style-type: none">Pedagogical related teaching-learning one semester course.FDPs on NBA Accreditation and Teaching -Learning in Engineering (NATE) or Accreditation and Outcome Based Learning (OBE). These FDPs are available on NPTEL platform.	---	All Newly Joined Faculty Members



Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
		3. Those who have already done these courses to submit the certificates to the Principal through their HODs. 4. 30 Days of Industrial Training. Those who worked in the industry for one year need to submit the certificate. The industry to be very renowned and it should not be during their students career.		
4.	Counseling sessions in all the classes by Prof Mujawar	<ul style="list-style-type: none"> • Prof. I.I. Mujawar to conduct counseling sessions on all classes. • These counseling sessions have been planned because many faculty members have observed behavioral changes in students after Covid-19. 	-----	Prof. I. I. Mujawar
5.	Regarding Filing Patents	<ul style="list-style-type: none"> • Patent is a legal document granted by the government giving an inventor the exclusive right to make, use and sell an invention for specified number of years. • As we are heading for NBA accreditation, patents are necessary from each department. By the end of this academic year all departments have to file minimum 2 patents. • Dean R&D to prepare well defined patent policy within a week. Henceforth, for all the patents, our institute has to be one of the partners for the patents. • Dean R&D to plan one session by local expert on Patent Filing for all faculty members within 15 days. 	End of AY	Dean R&D
6.	Dept Academic Calendar	<ul style="list-style-type: none"> • Dean academics has prepared academic calendar at institute level. All HODs to refer this calendar and add your department activities in bold letters and submit to the Principal. 	-	All HODs
7.	Aakruti 2022 - National Level Design Contest	<ul style="list-style-type: none"> • Every year, Dassault Systems conduct a very popular student competition called Aakruti- National Level Design Contest. • This time for Aakruti-2022 we are the nodal center to spread this contest among Solapur, Sangli and Kolhapur regions. 	30/06/2022	All HODs and Project Guides

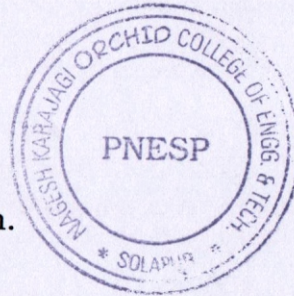


Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
		<ul style="list-style-type: none"> • Following are the themes this time for this competition. Good Health and Well Being Affordable and Clean Energy Sustainable Cities Responsible Consumption and Production Life below Water • All HODs to give their maximum entry for this competition. From each department 5 teams to be participated in this event. • Winners in this competition will get the placement opportunities in DassaultSystemes with min 12.5 lakhs package. • The registration for this competition is free of cost and the last date to form the team and to decide the theme is 30th June 2022. • All HODs to ask SY and TY students to take part in this competition. Every team should have one dedicated guide to get the work done. 		
8.	FDP on Universal Human Values for Teaching & Non-Teaching Staff	<ul style="list-style-type: none"> • The steps taken by the All India Council for Technical Education in the direction of imbibing universal human values education among teachers and students have proved to be transformational. • Each AICTE approved college is expected to prepare minimum number of faculty to mentor students and to teach UHV. • Our almost 70% teaching staff members have completed this FDP. It is compulsory for newly joined Faculty members to register and complete this FDP. • This time this course is introduced for Non-teaching staff also. • All HODs to ask lab assistants of their department to register for this course. Make sure that one lab assistant at a time will be completing this course. • AICTE is planning to conduct these FDPs as per following schedule. <ul style="list-style-type: none"> • 27th June to 1st July – English 		All Faculty Members, Lab Assistants & Office Staff



Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
		<ul style="list-style-type: none"> • 4th July to 8th July - Hindi • 11th July to 15th July -English • 18th July to 22nd July -Hindi • All newly joined faculty members, existing faculty members who didn't complete this FDP and lab assistants to go through the above schedule and complete the course. • After completion of the course copy of the certificate to be submitted to the establishment section and one copy to be submitted to Prof. UmakantJadhav. 		


IQAC CO-ORDINATOR



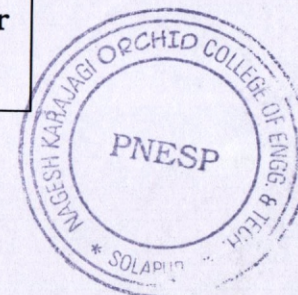

PRINCIPAL

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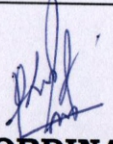
- 1) All HODs for implementation and circulation.
- 2) IQAC meeting minutes file
- 3) Hon. Principal.

Action taken report of IQAC Meeting dated 28/06/2022

Sr. No.	Issue/ Subject	Action Taken
1	Review of Action taken report of last IQAC meeting	Review of action taken report on the issues discussed in last IQAC meeting
2	Orientation for Newly Joined Faculty	All newly joined faculty members attended the orientation program. In the orientation program principal sir, Dean Admin, Dean Academics, Dean T&P and respective HoDs guided all newly joined faculty members.
3	Training Requirement for newly Joined Faculty	All newly joined faculty members are informed to complete the training requirement in the next two years.
4	Counseling sessions in all the classes by Prof.Mujawar	Prof. Mujawar has conducted Counseling sessions in all the departments.
5	Regarding Filing Patents	Dean R&D has prepared patent policy and submitted to principal for approval. Expert session on patent filing was conducted by Mrs. Anjali Modak, KPIT Pune.
6	Dept Academic Calendar	All HoDs submitted their departmental Academic calendar.
7	Aakruti 2022 - National Level Design Contest	Total 64 teams from our institute participated in Aakruti 2022 competition. First prize of the competition won by our students of Mechanical Engineering Department.



Sr. No.	Issue/ Subject	Action Taken
1	Review of Action taken report of last IQAC meeting	Review of action taken report on the issues discussed in last IQAC meeting
8	FDP on Universal Human Values for Teaching & Non-Teaching Staff	Most of the faculty members have registered and completed FDP on Universal Human Values(UHV)few non-teaching staff have also completed the said course.


IQAC CO-ORDINATOR


PRINCIPAL

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 - 2) IQAC meeting minutes file
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